

Operations Trainee

Business Unit : OCM

Location of Posting : Bangalore.

Required Qualification : Only Graduates with 50% aggregate in overall Academics.
(Except BE & B.Tec)

Roles and Responsibilities:

EXPECTED END RESULTS	MAJOR ACTIVITIES
Demonstrate effective controls for critical areas of operations	<ul style="list-style-type: none"> ▪ Review areas requiring frequent / regular monitoring & control. ▪ Identify suitable control measures ▪ Formulate a monitoring tool to ensure effectiveness of the control exercised. ▪ Recommend corrective action to regularise / rectify exception / anomalies. ▪ Initiate system / process enhancement to provide preventive control. ▪ Check for adherence to compliance and regulatory requirements in respective area of operations.
Ensure effective centralised reconciliation	<ul style="list-style-type: none"> ▪ Monitor ATM transaction processing ▪ Reconciliation of Bank Vs Network Mirror Accounts ▪ ATM Claims Processing ▪ Reconciliation of critical accounts on Core Banking System
Ensure high level of data integrity / quality	<ul style="list-style-type: none"> ▪ Analyse data on core banking system and identify reasons for Data integrity issues through proper root cause analysis ▪ Initiate process changes/ corrective actions to fix gaps/ ensure correction/ prevention ▪ Ensure high level of accuracy of all MIS generated for the bank

To apply to the above position, please return to the 'Careers' page, and send us your detailed resume. Thank you.